



Standing orders

Article 1: Role of the GA

1.1 OGA

The year without election, the OGA is doing a mid-term control of the Board to evaluate its work with its commitments.

Motions on policy proposals or position papers can be submitted by all FMOs and AMOs or 25 IMs to the OGA, up to four weeks before the OGA or two weeks before an EGA. The Board can submit motions at all times before the OGA or EGA.

The OGA is solely competent to :

- Modify Standing orders ;
- Approve annual accounts;
- Approve annual activity report;
- Elect Board members;
- Approve its membership to another organisation;
- Discuss about all matters that are only dedicated to the Board as defined in article 8 of the standing orders.

1.2. EGA

The EGA is solely competent to :

- Modify statutes ;
- Dissolve the association;
- Decide a merge with another organization;
- Elect a President or a Treasurer in case they resign or leave their functions;
- Remove the President, the treasurer or a Board member from office by electing a new one with a $\frac{2}{3}$ majority.

Article 2: Financial information

Financial information on LGBTI Liberals of Europe will be presented every year at the OGA by the Treasurer or by a member of the Board if the Treasurer is not physically present at the meeting.

This shall include a set of accounts and information on use and allocation of external funds and grants.

Article 3: Membership, dismissal, exclusion, dissolution, death of a member

- a. Full Member Organisation (FMO)

i) Definition: FMOs are defined as LGBTI groups in line with the Stuttgart Declaration (Appendix 2) that are democratically organised, transparent, independent and legally declared at the national authorities.

ii) Fees: FMOs are required to pay an annual membership of 100€, plus 50€ per delegate exceeding 1 according to Appendix 3. Well established and wealthier organizations are encouraged to pay more, in order to support the smaller ones.

The Board may agree to grant an annual derogation to a FMOs in order to adjust its annual fees. Such requests are exceptional, for a year and shall be justified and documented by the requesting FMOs.

b. Associate Member Organisation (AMO)

i) Definition: AMOs are defined as organisations and other relevant structures in line with the Stuttgart Declaration that cannot fulfill the criteria to become a FMO, or do not wish to become a FMO.

ii) Fees: AMOs are required to pay an annual membership of 100€. Well established and wealthier organizations are encouraged to pay more, in order to support the smaller ones.

The Board may agree to grant an annual derogation to AMOs in order to adjust its annual fees. Such requests are exceptional, for a year and shall be justified and documented by the requesting AMOs.

c. Individual Members of LGBTI Liberals of Europe (IM)

i. Definition: IMs are physical persons willing to become members of LGBTI Liberals of Europe via an individual membership. IMs must be residents of a European country. IMs should not be members of parties affiliated to political groups of the European Parliament other than the ones in line with the Stuttgart declaration.

ii) Fees: annual membership of 10€.

1. Dismissal shall be addressed to the President of the Board.

2. As mentioned in article 6 of the statute, the Board can exclude a member for serious concerns, which can be defined as:

- Taking official position in the name of LGBTI Liberals of Europe without mandate or without respecting the official message
- Using of the network for personal commercial purposes,
- All actions that could jeopardize, directly or indirectly, the activities or the reputation of LGBTI Liberals of Europe.

The decision of exclusion is taken by the Board with a unanimity vote after hearing the indicated member. They are called by the President at least eight days before the Board takes place.

3. In case of merger of a FMO or AMO with another organisation, its membership has to be confirmed by the Board.

The membership fees will not be given back in case of dismissal, exclusion, dissolution or death.

Article 4: Chairing of a GA

A GA shall be chaired by a Chairing Pool consisting of

- one chairperson leading the debates and facilitating the well proceeding of the sitting;
- one vice chairperson taking the minutes;
- and one secretary.

The Chairing pool stays in office until the next OGA votes for the new one. Members of the Chairing pool can take representative functions for LGBTI Liberals of Europe if mandated by the board.

These positions cannot be held by LGBTI Liberals of Europe Board members. They must be held by members of a FMO, of an AMO or an Individual Members.

The OGA need to approve the composition of the Chairing Pool on a proposal from the LGBTI Liberals of Europe Board at the beginning of the OGA .

An election, by majority of votes, on volunteers for these positions, could take place in case the LGBTI Liberals of Europe Board proposal is rejected.

Article 5: Delegates and votes

Each FMO can send to the GA the number of voting delegates specified in appendix 3. Each FMO delegate holds speaking rights, has the right to hand in amendments to motions and has 1 vote at the GA. Proxies are possible within the same FMO with a limit of 2 proxies per voting delegate.

Each AMO can send to the GA the number of delegates specified in appendix 4. Each AMO delegate holds speaking rights at the GA and can hand in amendments to motions, but has no right to vote.

Each Individual Member holds speaking and voting rights and can hand in amendments to motions. Each IM vote weighs 1% of the vote of an FMO delegate. Proxies are possible to other IMs. Each IM may hold a maximum of 5 proxies.

Members of the current Board do not get any right to vote. Nevertheless, if they are appointed by a FMOs to represent them as a delegate, they can do so in the name of the FMO.

Article 6: Elections of the Board and the Auditors

FMOs can put forward candidates from their membership to the position of President, Treasurer or Board member.

AMOs can put forward candidates from their membership only to the position of Board member.

IMs can run only for becoming a Board member.

Elections for Board members, President, Treasurer and Auditors take place at the OGA.

FMOs need to put forward candidates to the position of President, Treasurer or Board member 4 weeks before the OGA.

AMOs need to put forward candidates only to the position of Board member 4 weeks before the OGA.

IMs need to put themselves forward only to the position of Board member 4 weeks before the OGA.

The chairing pool receives the candidacies.

Members of FMOs, AMOs, or IMs need to put themselves forward for the position of Auditor 4 weeks before the OGA. The chairing pool receives the candidacies.

The candidates to each position that get the most votes are elected.

Article 7: Replacement of Board members and Auditors

In case a Board member or an Auditor resigns or leaves, a by-election takes place at the next GA.

If the President or the Treasurer resign or leaves, the Board needs to call for and EGA.

In case the resignation or leaving of Board members take the number of Board members down to less than 3, the Board coopts the missing Board members. The mandate's termination of the coopted Board member is the one of the replaced Board member.

Article 8: Responsibilities of the Board, the President, the Treasurer and the Auditors

The Board

- Is legally and politically responsible for the organisation;
- Represents the organisation and can mandate other members of FMOs and AMOs to do that as well;
- Is competent for the day-to-day running of the organisation;
- Calls for GA.

The President

- Calls for Board meetings;
- Writes the annual activity report and presents it to the OGA;
- Appoints other missions to Board members.
- Hires the employees, in accordance with the Treasurer.

The Treasurer

- Keeps the accounts of the organisations;

- Writes the annual financial report and presents it to the OGA;
- Is responsible with tackling reimbursements;
- Keeps a register of the members;
- Coordinates fundraising activities for the organisation.

The Auditors

- They audit the finances of the organisation.